



## KERALA SHIPPING AND INLAND NAVIGATION CORPORATION LTD

(A Government of Kerala Undertaking)

61/1227, Udaya Nagar Road, Gandhi Nagar, Kochi -682020.

Tel: 0484 2203614/2206232, Fax 2206848      www.ksinc.in

### Invitation of EXPRESSION OF INTEREST

EOI No	KSINC/EOI/01/2019
Name of the work	Empanelment of Consultants providing Consultancy Services for Design, Management, Monitoring of various Infrastructure Projects of KSINC for a period of 03 years
Cost of bid documents	Rs. 3000/- +GST
Last date of receipt of bids	18.06.2019 , 03.00 PM
Opening of bids	18.06.2019, 03.30 PM
EMD	NIL



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**EOI No. KSINC/EOI/01/2019**

**Date: 10/06/2019**

### **NOTICE INVITING EXPRESSION OF INTEREST**

Managing Director, **Kerala Shipping and Inland Navigation Corporation Ltd** invites Expression of Interest (EOI) from reputed Consulting firm for **Empanelment of Consultants for providing Consultancy Services for Design, Drawings, Estimates, Preparation of Detailed Project Report, Management, and Monitoring of various Infrastructure Projects of KSINC for a period of 03 years.** The blank tender forms and the detailed information regarding EOI document would be available on the web site of the company [www.ksinc.in](http://www.ksinc.in), from 11/06/2019 from 10:00 hours till 17/06/2019 up to 15:00 hours. The applicant shall submit the bid latest by 18/06/2019 up to 15:00 hours

The proposal will be opened on 18/06/2019 up to 16:30 hours, if possible in the presence of Applicant's representative(s). The Agencies will be short listed and included in the panel on the basis of their technical proposal qualifying the eligibility criteria and other terms and conditions mentioned in the detailed EOI document.

The company reserves rights to reject any or all applications without assigning any reasons thereof and the decision shall be final and legally binding on all the applicants.

Sd/-  
Managing Director



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### **NOTICE INVITING EOI FOR EMPANELMENT OF REPUTED CONSULTING FIRM/AGENCY FOR THE SURVEY & INVESTIGATIONS, PREPARATION OF DETAILED DESIGNS, DRAWINGS, DPR AND BID DOCUMENT, MANAGEMENT AND MONITORING FOR VARIOUS WORKS IN INDIA**

- 1) KSINC is a government of Kerala undertaking engaged in inland navigation, back water tourism, construction and repair of vessels etc. Its has head office at Gandhi Nagar and units at Thevara, Thoppumpady and near High Court.
- 2) KSINC is in the process of preparing a panel of consultants to take up various works for and on behalf of the company. Therefore **Expressions of Interest (EoI) are invited from reputed consulting firms experienced in the areas of Survey & investigations, preparation of Detailed designs, drawings, preparation of DPR and Bid Document, Management and Monitoring for various works in India.**
- 3) **The empanelment will for a period of three years and will cover following sectors.**
  - Public Utility & Residential Projects
  - Road & Transport Projects
  - WSS Sector Projects(Water supply, Sewerage, Storm Water Drains and Solid Waste Management)
  - Tourism & Special Projects
  - Lake Development Work
  - Ports & Harbours, Jetty Landing Centre, Dredging and disposal, Renewable energy, Rejuvenation/ Restoration of river, lake canal etc. & Allied works infrastructure works.
4. Consultants / projects are divided in to five categories based on cost of the project. Details are given below. Bidders are required to choose the categories as per the qualifying criteria stated below in clause 16 (d)

Type of Category	Project cost (for this consultants will be able to delivery services post empanelment)
Category A	project cost more than Rs. 300 crores
Category B	project cost more than Rs. 100 crores and less than 300 crores
Category C	project cost more than Rs. 50 crores and less than 100 crores
Category D	project cost more than Rs. 10 crores and less than 50 crores
Category E	project cost less than Rs. 10 crores

5. The consultant/s shall assist Client delivery of services as may be required (“Consultancy Services”) for identified Infrastructure and commercial projects which shall be allotted through close bidding between the empaneled consultants during the empanelment period. The services by the consultants would be performed in accordance with the terms and conditions stated in the (future) consultancy agreement to be entered into between Client and the Consultant/s (the “Consultancy Agreement”).
6. The EOI documents are available in the website of the Company. [www.ksinc.in](http://www.ksinc.in). Bidders are requested to download this document from the website.
- 4) The bidder shall sign all pages of the EOI document and the Annexures and attachments in acceptance of the terms and conditions of tender.
7. A non-refundable tender fee of Rs. 3000/- (Rupees Three Thousand only) +GST which shall be submitted by the bidder in the form of Demand Draft. The Demand Draft shall be drawn in favour of KSINC Ltd. Payable at Kochi.
8. Clarifications, if any can be obtained from this office on any working day up to 17/06/2019 from 10:00 hrs to 17:00 hrs.
9. Duly filled and signed EOI along with annexures and other documents shall be submitted before 18.06.2019, 03.00 P.M at the following address:
10. The EoI in sealed envelopes shall be addressed to

The Managing Director,  
**Kerala Shipping and Inland Navigation Corporation Ltd,**  
61/1227, Udaya Nagar Road,  
Gandhi Nagar, Kochi – 682020.  
Email - [keralashipping@gmail.com](mailto:keralashipping@gmail.com)  
Tel: +91 484 220 3614

11. Received offers will be opened at 16:30 hrs. on 18/06/2019 in the presence of bidder's representatives who may likely to present.
12. KSINC reserves the right to reject any one or all the EoIs without assigning any reason thereof.
13. KSINC requires that Bidder/Consultants under this contract to observe the highest standard of ethics during the bidding process and execution of the assignment. Any effort by the Bidder to influence the KSINC's bid evaluation, bid comparison or contract award decisions, may result in the rejection of this bid.
14. The jurisdiction for all disputes arising out of this tender, subsequent work order, agreement or any other matter related thereto shall be the Courts in Ernakulam, irrespective of the location of the bidders.
15. In case of any dispute, decision of MD, KSINC will be final and binding on both parties.
16. **ELIGIBILITY CRITERIA FOR ALL CATEGORIES**

The intending bidders must read the Qualification criteria and choose the category they wish apply carefully. The firm should only submit the EOI for those Categories if they consider themselves eligible and possession of all the required documents.

  - a) The bidder should be an Indian Registered Company under Companies Act 1956/ Proprietorship Company/ Partnership Company/ Limited company private or public or corporation. Joint Ventures are not accepted. Copy of Certificate of incorporation /Registration/Partnership Deed or any other relevant document, as applicable, should be submitted along with a copy of address proof.

- b) Bidder should not be blacklisted/ debarred by any government/ semi government department/ PSU.
- c) The firm should not have incurred any loss (profit after tax should be positive) in more than two years during last five years ending 2017-18 duly audited by the Chartered Accountant. ☉ Turnover: Average annual financial turnover on consultancy works should be at least 50% of the estimated cost of work during the immediate last 3 consecutive financial years ending 2017-18. This should be duly audited by the Chartered Accountant. Full Balance Sheet and Profit & loss Statement of Bidder should be verified by Independent Chartered Accountant
- d) he Consultant should also have satisfactorily completed the works as mentioned below during the last five years ending previous day of last date of submission of tender.
  - i. One similar completed work costing not less than 80% of the estimated cost of work.
  - ii. Two similar completed works of order value each not less than 60% of the estimated cost of work.
  - iii. Three similar completed works of order value not less than 40% of the estimated cost of work.
- e) "Similar work" refers a work in any of the areas mentioned in clause (3) above.
- f) Details of similar type of work executed indicating value of works in each contract with self-attested documentary evidence such as copy/copies of completion Certificate(s) along-with LOI(s)/W.O(s) from respective Owner(s)/Client(s) mentioning name and nature of work(s), date(s) of commencement and value(s) of the job(s) executed during FIVE years. Completion certificate needs to be enclosed.
- g) Shall have valid registration with labour law authorities ( PF /ESI)
- h) Shall have PAN Number.
- i) Shall have valid Goods and Service Tax (GST) registration.

j) Bidder should submit the declaration (Form-D) of not being ineligible for corrupt or fraudulent practices

17. No information relating to financial terms of services should be included in the technical bid. Where a Consultant technical submittal is found non - compliant with the requirement or work, it may be rejected. This process is to assure that only technical acceptable bids are considered for the tendered work.

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**CHECK LIST** *(Bidders are required to take a print out of the check list and attach to the bid document separately)*

S.N	Particular of Document	Yes	No	Page Nos. (from – to)
1	Original bid document duly signed			
2	Original Authorization Letter to sign the Tender.			
3	Cost of tender document submitted.			
4	Letter of Transmittal on bidder letter Head to submit EOI.(Form-A)			
5	Financial data as per form B attached			
6	Structure of organisation (Form C ) enclosed			
7	No conviction certificate ( Form D ) enclosed			
8	Copies of documents in proof of qualification enclosed			





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### **GENERAL SCOPE OF WORK AND OTHER TERMS AND CODNITIONS FOR THE SUCCESSFUL BIDDER**

#### **A. GENERAL SCOPE OF WORK**

- a) Take KSINC instructions, visit the site, prepare and submit Site and Architectural plans as per requirements including preparation of alternatives and carrying out necessary revisions till the plans are finally approved by KSINC/Client and Concerned Authorities in accordance with the rules/codes/standards, regulations etc. of Government of India. The firm shall prepare BOQ & Cost Estimates.
- b) Prepare required detailed drawings on receipt of approval of the plans by KSINC. Carry out Topographical Surveys and Geo technical Investigations, as per standard code of practices.
- c) Facilitate, design and prepare architectural and Structural drawings as applicable, detailed estimates of cost, LMR analysis based on PRICE and all such other particulars as may be necessary for preparation of the bill of quantities and take all the necessary statutory approvals from the authorities and departments. If the rates are not available in Schedule, the rate will be worked out on the basis of the current market rates (PRICE Kerala) / on the basis of quotations received from standard manufacturers / suppliers.
- d) Prepare detailed tender documents for various works, special conditions, conditions of contract, technical specification, bill of quantities etc.
- e) Prepare such further details and drawings as are necessary for proper execution of the works.
- f) Assist KSINC in Certification after test/commissioning/final inspection and check

as the case may be, the completion of the work and/or satisfactory functioning of the system in services and utilities as the case may be.

- g) Wherever the work involves any structural design/ additions/ alterations, the firm shall furnish one complete set of structural design and its calculations for KSINC approval.
- h) The firm shall attend periodical review meetings as mutually agreed for smooth completion of work and attend meetings as called by KSINC.
- i) During planning stage, the Architects/or its representatives shall visit KSINC office for finalization of plans, quantity estimates, rate analysis and tender documents or for any other purpose in connection with the work as required.
- j) The firm shall be wholly responsible for the successful completion of the project in all respects consistent with safety and structural stability from the inception up to the handing over for occupation to KSINC.

**B. GENERAL PAYMENT TERMS OF SUCCESSFUL BIDDER**

The Payment will be done on a Pro- Rata basis as received from the Client in line with the awarded contract value to the successful contractor. KSINC Limited will not pay any amount as advance to the selected bidder. No additional payment will be allowed above the rates quoted on any account. Payment shall be made on receipt of the payment from the client. The final payment to the selected bidder will be released based on the final executed value of work/work order value whichever is less.

**C. LIABILITY**

The Selected bidder shall have all reciprocal liabilities to KSINC and the principal as KSINC is liable to the principal.

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## FORM 'A' LETTER OF TRANSMITTAL

From:

[Address of the Bidder]

To

The Managing Director,  
**Kerala Shipping and Inland Navigation Corporation Ltd,**  
61/1227, Udaya Nagar Road,  
Gandhi Nagar, Kochi – 682020.  
Tel: +91 484 220 3614

**Subject: Submission of EOI for the \_\_\_\_\_ (Mention Name of the Sector) of \_\_\_\_\_ (Mention the Category)**

Sir,

Having examined the details given in online notice for the above work, I/we hereby submit the relevant information.

1. I/we hereby certify that all the statement made and information supplied in the enclosed forms A to D and accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to supply.
3. I/we submit the following certificates in support of our suitability, technical knowledge and capability for having successfully completed the following eligible similar works:

Name of work	Certificate from

**Certificate:**

**It is certified that the information given in the enclosed eligibility bid are correct. It is also certified that I/we shall be liable to be debarred, disqualified/ cancellation of enlistment in case any information furnished by me/us found to be incorrect.**

Enclosures:

Date of submission:

Signature(s) of Bidder(s)

Seal of bidder



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### FORM 'B' FINANCIAL INFORMATION

1. Financial Analysis: Details to be furnished duly supported by figures in balance sheet/ profit & loss account for the last three years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

Years	Gross Annual turnover on consultancy works	Profit/Loss (After Tax)
2018-19		
2017-18		
2016-17		
2015-16		

Signature of Chartered Accountant  
(with Seal)

Signature of Bidder(s).  
(with Seal)



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### FORM "C" STRUCTURE & ORGANISATION

S.No.	Particulars	Details Submitted by Bidder
1.	Name & address of the bidder	
2.	Telephone no./Telex no./Fax no.	
3.	Legal status of the bidder (attach copies of original document defining the legal status)	
	(a) An Individual	
	(b) A proprietary firm	
	(c) A firm in partnership	
	(d) A limited company or Corporation	
4.	Particulars of registration with various Government Bodies (attach attested photocopy)	
	Organization/Place of Registration	Registration No.
	1.	
	2.	
	3.	
5.	Names and titles of Directors & Officers with designation to be concerned with this work.	

6.	Designation of individuals authorized to act for the organization with contact no and email	
7.	Has the bidder, or any constituent partner in case of partnership firm Limited Company/ Joint Venture, ever been convicted by the court of law? If so, give details.	
8	Income tax PAN no	
9	GST registration number	
10	Any other information considered necessary but not included above	

( Use separate sheets wherever required)

Date:

Place

(Signature, name and designation  
of the Authorized signatory)



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### FORM 'D'

**Format for no-Conviction Certificate** [On the letterhead of the Organization]

**Subject: No-Conviction Certificate for --- (Name of the work / project)**

This is to certify that \_\_\_\_\_ (Name of the organization), having registered office at

\_\_\_\_\_ (Address of the registered office)  
has never been blacklisted or restricted to apply for any such activities by any Central / State Government Department or Court of law anywhere in the country.

This is also to certify that M/s \_\_\_\_\_ (Name of Organization), is not involved in any form of Corrupt and Fraudulent practices in past and will never be involved in future.

Yours faithfully,

Date:

(Signature, name and designation  
of the Authorized signatory

Place